

Housing 21 Board Member

Job Role

A. Collective Responsibilities of all Housing 21 Board Members

All Board Members will share responsibility for:
Setting the strategic direction and objectives for the organisation in accordance with its values and vision for the future

- Ensuring that the organisation has plans and financial resources consistent with its strategic objectives
- Ensuring that the key risks connected with the organisation's businesses are identified, monitored and managed
- Overseeing the appropriate financial and management controls including approving the budget and accounts
- Monitoring the performance of the organisation's businesses in relation to the agreed plans, objectives, budgets, etc.
- Ensuring that the Board maintains effective relationships with its tenants and care customers and its other key stakeholders including its staff and its Lead Regulator
- Ensuring the organisation's affairs are conducted solvently, lawfully and in accordance with accepted standards of best practice and propriety. Taking key decisions and ensuring the effective working of the Board
- Ensuring that confidentiality is respected

B. Personal Responsibilities of all Housing 21 Board Members

Each Board and Committee member accepts a personal responsibility and will be asked to sign a statement ("Expectations of a Board Member") to confirm that they will:

- Support the values and objectives of the organisation;
- Support all Group policies, and in particular, the equal opportunities policy;
- Be a member of one or more committees of the Board;
- Contribute to the decisions of the Board and any committee of which they are a member from their skills and experience and share responsibility for all their decisions;
- Maintain constructive and supportive relationships with officers;
- Attend at least 75% of Board and Committee meetings to which they are invited;
- Read the papers for all meetings that they are invited to attend;
- Attend the annual strategy "away-day" and training sessions provided for all Board members;
- Register all interests that might have a bearing of the Group's work and declare any potential or actual conflicts of interest as when they arise;
- Respect confidentiality;
- Represent the organisation positively to all external audiences;
- Contribute from their specific skills by liaising informally with the appropriate Director or other officer.